

MEETING MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
THURSDAY FEBRUARY 6, 2020 5:30 P.M.
MUNICIPAL BUILDING, CITY COUNCIL COMMITTEE ROOM
2 E. MAIN STREET, ST. CHARLES, IL
DEN A

1. Call to Order

Chair Waibel called the meeting to order at 5:37PM

2. Roll Call

Present: Gacic, Silkaitis, Waibel, Weddell, Travilla, Cohen

Denz present at 5:50PM,

Travilla left the meeting at 7:20PM

Absent: None

3. Action:

A. Approval of Minutes February 28, 2019

Motion to approve by Silkaitis second by Travilla

Voice Vote Aye: 6 No: 0

Motion carried

B. Approval of Minutes November 13, 2019

Motion to approve by Weddell second by Silkaitis

Voice Vote Aye: 6 No:0

Motion carried with edits as noted

Edit: page 2 item 5 that reads "the bidders presentation meeting is Feb 27 and mandatory" change it to read "organization presentation meeting."

C. Approval of Minutes December 2, 2019

Motion to approve by Travilla second by Weddell

Voice Vote Aye: 7 No: 0

Motion carried with edit as noted

Edit: date to read Dec 2, 2019.

4. Chair Report

Chair Waibel discussed the schedule for the Organization Presentation Meeting. Board member Denz asked Chair Waibel to briefly explain the process for the Presentation Meeting. Brief discussion of agencies that are new presenters. New agencies will have fifteen minutes to present, returning agencies will have ten minutes. Chair Waibel stated bylaws are in the packets distributed today and later in the agenda a review of those will be discussed.

5. Old Business

None

6. New Business

A. Rubric Scoring on One Application

Chair Waibel asked if everyone had opportunity to review the application being discussed tonight. Board members recommended some minor changes to verbiage on the rubric. Vice Chair Travilla made changes as they were discussed round table. Round table discussion on methodologies that may be employed for guidance, but a reminder was made that the purpose of the rubric is to allow for individual board members to have a voice rather than to arrive at the same numbers in scoring. Round table discussion about how strict to employ use of the rubric, specifically in seeking data points in applications that directly correlate to the organization of the rubric. Round table discussion of components of the application under review and alignment with the rubric data points. Discussion for clarification of points per section on the rubric as understood by all members of the Board. Board Member Weddell led the discussion of identified data points in the application and applying them to sections of the rubric. Chair Waibel opened the discussion for questions on use of the scoring rubric for new board member Denz. It was discussed that each application takes approximately thirty minutes. This year the Board has twenty applications to review.

B. Community Involvement

Vice Chair Travilla presented an idea for opportunities to collaborate within the community and bring more overall awareness of the St. Charles 708 Mental Health Board to the community. Vice Chair Travilla opened discussion to the board for thoughts on the topic. Round table discussion on thoughts for allocating funding for community events, including thoughts on best practices and recollection of what has been done in the past. Board member Denz offered her knowledge of where the School District, Youth Commission are in terms of mental health services in the schools. Chair Waibel offered information on capabilities of the Board based on the bylaws and discussed what should be considered to allow for ability to bring community involvement and outreach back into the bylaws. Chair Waibel asked for clarification on whether the Board was seeking a more public image with the community. Board member Weddell recommended language that could be added to bylaws allowing for more community involvement. Roundtable discussion of procedure for changing bylaws. This was previously asked, once the 708 Board votes on it, the change can take effect. Chair Waibel recollected there is a small amount of money in the coffers that could potentially be used for this purpose.

Vice Chair Travilla left the meeting.

C. Questions for Applicant Presentations

Chair Waibel asked the Board how they wanted to organize the clarifying questions for Presenters. Roundtable discussion of approaching it the same as last year allowing for individual board members to ask questions keeping in mind the time frame allotted for each Presenter. A board member recommended considering adding a substantiating question on the application for next year, for those that seek significantly more funding from the previous year.

7. Future Agenda Items

None

8. Adjourn

Chair Waibel called for a motion to adjourn.

Motion to adjourn by Denz second by Gacic

Voice vote Aye: 6 No: 0

Meeting adjourned at 7:35PM

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting Should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting.

The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

